

CONSULTATION STRATEGY

Transport and Logistics Training Package Development

Training Review for the Bus and Coach Sector

Project Purpose Statement

This project will review training for the Bus and Coach Sector to develop new skill sets, update units of competency and strengthen career pathways for drivers and schedulers/fleet allocators.

Project Timeline

Overview of major stages in this project. Please note timeframes and dates may change through the progress of the project.

- A **Technical Committee** (TC) of subject matter experts will be formed for this project to help review and develop training products - commencing October 2026.
- Approximately 5 TC meetings, with the last meeting serving as the final review and TC signoff
- TC Meetings will be online and 2-4 hours in duration
- Stakeholder Consultation - There will be two Public Consultations during the review and development phase (an additional consultation period will be conducted if required):
 - 1st consultation – May 2027 (4 weeks)
 - 2nd consultation – June 2027 (2 weeks)
- Submission of final draft products for SRO / States and Territories review – September 2027
- Training products submitted to Assurance Body – August 2027
- A Webinar will take place after completion of the project.

Stakeholder Consultation

ISA will work closely with stakeholders throughout the life of the project and consider all ideas, opinions, and feedback to ensure the revised training products meet the needs of industry. This will include capturing the views of stakeholders in metropolitan, regional and remote areas across all states and territories, including employers and organisations with limited representation. A consultation log containing a high-level summary of all feedback and ISA's response will be maintained and available on our website.

This strategy will ensure the products are relevant, up-to-date, and align with industry and regulatory requirements.

Stakeholder Identification

Key stakeholder groups for this project include:

- Industry subject matter experts
- Registered Training Organisations (RTOs)
- Industry associations and bodies
- Regulators
- Government agencies
- Employers and business representatives
- DEWR
- State Training Authorities & Senior Responsible Officers (SROs)
- Applicable Unions
- Appropriate Jobs and Skills Councils (JSCs)
- Aboriginal and Torres Strait Islander community representatives, where applicable
- Disability advocates, where applicable
- Any other relevant organisations and individuals

Refer to Appendix A: Organisations for Targeted Consultations

Refer to Appendix B: Key Stakeholder types by State/territory

Consultation Mechanisms

The following stakeholder engagement methods and communication channels will be utilised to ensure our consultation obtains balanced and representative feedback:

- Direct engagement: Face to face consultations, Site visits, Phone, emails, video/teleconferencing meetings
- ISA Newsletter and targeted EDMs to stakeholders
- ISA website (project pages)
- Conferences and industry events
- Stakeholder networks and forums
- Media – digital and broadcast media (media releases)
- Social media – e.g. Twitter now known as X and LinkedIn posts
- Webinars

Consultation will be structured to ensure stakeholders are afforded appropriate access to draft material, and time to provide considered feedback.

Training Product Development

The training products in this project will be drafted in consultation with the Technical Committee (TC) and their networks. At the public consultation stage/s, ISA will present the draft training products for feedback from stakeholders. Whilst specific public consultation dates are identified, feedback is welcomed at any time throughout the project. If you have any questions about this project, please contact:

- Michelle Firth, Project Specialist, michelle.firth@isajsc.org.au.

Accessibility

The consultation process will be accessible to all stakeholders. ISA will provide options for participation that cater to various needs and preferences.

Feedback Acknowledgment

We will acknowledge the input and feedback from stakeholders, recognising their valuable contributions to the training product development.

Appendix A: Organisations for Targeted Consultations

Stakeholder Type	Organisation	Coverage
Commonwealth Government Representative	AUSTROADS	National
Employers	Various	State and National
Industry Association	Bus Industry Confederation (BIC)	National
ITABs/Advisory bodies	Various	States and Territories as applicable
Regulator	National Heavy Vehicle Regulator (NHVR) & State transport departments and passenger transport regulators	State and National
STAs & SROs	Various	State and National
Training Providers	Various	State and National
Union	Transport Workers Union (TWU) & Rail, Tram and Bus Union (RTBU)	National

Appendix B: Key Stakeholder types by state

Stakeholder type	National	QLD	NSW	ACT	Vic	SA	NT	TAS	WA
Industry employer	x								
Industry association /Peak industry body	x								
ITAB		x	x	x	x	x	x	x	x
Government Commonwealth Enterprises	x								
Government State Enterprises		x	x	x	x	x	x	x	x
Regulator	x	x	x	x	x	x	x	x	x
SRO / STA		x	x	x	x	x	x	x	x
Training Providers	x	x	x	x	x	x	x	x	x
Union	x								